



# Career Opportunity

Title	HR 49/2025 — Dean of Faculty of Science and Technology
Faculty/Department	Faculty of Science and Technology (FST)
Reports to	Vice-Chancellor
Location/Campus	SINU, Panatina Campus

## Summary of Duties

*Reporting to the Vice Chancellor, this position is in the management tier of the University. As such, the position is a highly responsible position, responsible for the integrity of the academic services of the Faculty of Science and Technology.*

## Main Duties & Responsibilities

### Roles and responsibilities

- Provide academic and professional leadership to the faculty.
- Ensure that the programs offered by the faculty are of high quality and always meet the standards of professional institutions and accreditation bodies.
- Develop and maintain links with relevant accreditation authorities within and outside the Solomon Islands.
- Ensure that the programs within the faculty are relevant to the industry, and meet the relevant human resource needs of the country.
- Ensure that all programs within the faculty are regularly revised and externally reviewed within the provisions of the regulations of the University.
- Ensure that a vibrant research, publishing and consultancy culture is developed in the faculty, and mentor staff in research, publishing and consultancy.
- Direct and coordinate the activities of the heads of academic sections that fall within the faculty.
- Lead and be responsible for the preparation and approval of the faculty's annual budgets.
- Ensure that all sections and staff of the faculty operate within the policy framework of the University.
- Advise the Vice Chancellor and the University Senate on academic, administrative and financial issues relating to the faculty and/or affecting the Faculty and the University.
- Undertake any related responsibility assigned by the Vice Chancellor to further the work and welfare of the Faculty and the University.

### Skills and attributes necessary

- Demonstrated academic leadership.
- Exceptional communication and interpersonal skills.
- A commitment to high performance, meeting targets, and the effective management of the Faculty.
- Sound knowledge of the tertiary educational sector and the ability to raise the profile of the Faculty within the tertiary education sector. A strong advocate of the Faculty and its constituents.
- A solid record of performance in teaching, research and publication.
- Outstanding record of research leadership.
- Excellent strategic vision and ability to manage operations of the Faculty with a focus on its immediate, medium-term and long-term development.
- Demonstrated management experience at a comparable level in higher education institutions.
- Ability and commitment to working with a new team to build a new university.

## Minimum Qualification and Experience Requirements:

The Dean must be an academic leader with a commensurate record in research/publication, teaching, and management. He/she must be able to demonstrate within a higher education environment effective personnel, entrepreneurial, management and financial skills; excellent interpersonal and negotiation skills, and understanding ability to implement equal opportunity principles. The successful candidates should have a Doctoral Degree (PhD) or equivalent in an area relevant to the school, more than 10 years of academic teaching and research/publishing experience, or an equivalent combination of education and commercial experience of at least 10 years. In exceptional cases, the University shall consider applicants with lower academic qualifications but with excellent hands-on commercial/research experience in any of the areas which fall under the ambit of the school.

## Terms and Conditions

This is a full-time position with a contract term of five years, renewable based on performance and mutual agreement.

Detailed job descriptions, entry requirements, terms and conditions of employment, and application processes, can be obtained from the SINU website:

<https://www.sinu.edu.sb/hrd/job/> OR Contact Safina Roger- [Safina.Roger@sinu.edu.sb](mailto:Safina.Roger@sinu.edu.sb) or Alister Bako- [alister.bako@sinu.edu.sb](mailto:alister.bako@sinu.edu.sb) .

**Closing Date: 29<sup>th</sup> April 2025 at 4.30pm. Late or incomplete applications will not be considered. Only shortlisted applicants will be contacted.**

**Applications can be emailed to Safina Roger- [Safina.Roger@sinu.edu.sb](mailto:Safina.Roger@sinu.edu.sb) or Alister Bako- [alister.bako@sinu.edu.sb](mailto:alister.bako@sinu.edu.sb) or hand delivered to the HR Department at Kukum Campus addressed to:**

**Director of Human Resources  
Human Resources Department  
Solomon Islands National University  
P.O Box R113  
Honiara**