



Career Opportunity

Title	HR 43/2025 — Systems Administrator
Faculty/Division	Information and Communications Technology (ICT) Department
Reports to	Senior Systems Administrator
Location/Campus	SINU, Kukum Campus

Summary of Duties

To administer and manage the DataCenter server and storage systems, including Replication Storage and the Disaster Recovery site, ensuring stable, secure, and reliable system performance. The role is vital in maintaining operational excellence and supporting continuous improvements in the DataCenter infrastructure.

Duties & Responsibilities

- Oversee the maintenance of the Active Directory, Email Exchange, File Server, and DataCenter server infrastructure to ensure reliable operation daily.
- Monitor and maintain physical and virtual servers, storage systems, and environmental controls (e.g., air conditioning and power supply) to ensure continuous functionality.
- Monitor overall system performance and implement system and license upgrades and system patches as required to keep the DataCenter running optimally.
- Ensure that all systems are operational with minimal downtime, thereby maintaining the highest levels of performance and security.
- Assist in managing replication storage and Disaster Recovery site configurations, including planning, regular reviews, and testing of disaster recovery measures using Veeam.
- Ensure that replication and disaster recovery protocols are effective and ready to be activated in case of emergencies.

Minimum Qualification and Experience Requirements:

To be considered for this position, applicants must have:

- A Bachelor or Diploma in ICT or a related field. A Bachelor's degree in ICT is desirable.
- A minimum of 3 years of experience in server or DataCenter management with knowledge of Email Exchange, VMware, Windows server, and Veeam.

Desirable

- Experience with Linux OS and Database.
- Experience with virtualization technologies (e.g., VMware, Hypervisor).

Required Skills and Knowledge

- Extensive technical knowledge in server configurations, storage solutions, and management of environmental control systems (including power, cooling, and AC systems).
- Understanding of data protection protocols, regulatory compliance, and best practices for maintaining data integrity.
- Strong project management skills and time management capabilities to prioritize tasks effectively.
- Ability to work with vendors and external partners to support DataCenter operations and asset management.

Desirable Skills

- Collaborate with the ICT team to support and maintain other IT services and applications as needed.
- Maintain clear and detailed documentation of processes, system configurations, and upgrades.
- Stay updated with the latest industry trends and technologies related to DataCenter operations.

Terms and Conditions

This is a full-time position with a contract term of five years, renewable based on performance and mutual agreement.

Detailed job descriptions, entry requirements, terms and conditions of employment, and application processes, can be obtained from the SINU website: <https://www.sinu.edu.sb/hrd/job/> OR Contact Safina Roger- Safina.Roger@sinu.edu.sb or Alister Bako- alister.bako@sinu.edu.sb .

Closing Date: 11th April 2025 at 4.30pm. Late or incomplete applications will not be considered. Only shortlisted applicants will be contacted.

Applications can be emailed to Safina Roger- Safina.Roger@sinu.edu.sb or Alister Bako- alister.bako@sinu.edu.sb or hand delivered to the HR Department at Kukum Campus addressed to:

**Director of Human Resources
Human Resources Department
Solomon Islands National University
P.O Box R113
Honiara**