



Career Opportunity

Title	HR 42/2025 – Senior Systems Administrator
Faculty/Division	Information and Communications Technology (ICT) Department
Reports to	Principal Systems Administrator
Location/Campus	SINU, Kukum Campus

Summary of Duties

To oversee and manage the DataCenter server and storage systems, as well as the Replication Storage and Disaster Recovery site to ensure stable, secure, and optimal system performance.

Duties & Responsibilities

- Manage DataCenter server and storage configurations, upgrades, and security.
- Ensure that SINU Data Center servers and storage are properly configured, secured, maintained, and operational.
- Oversee Replication server and storage configurations, upgrades, and security.
- Manage Disaster Recovery server configurations, upgrades, and security for SINU's Disaster Recovery site.
- Plan, implement, and test backup and disaster recovery measures to ensure continuity of operations.
- System Performance & Coordination
- Coordinate effectively with IT teams (including LMS, SMS, Library, Finance, and HRIS) to support and optimize system performance.
- Monitor system performance and implement necessary improvements or upgrades.
- Implement robust security protocols and ensure adherence to industry best practices for all managed systems.
- Liaise with external vendors and licensing suppliers regarding service agreements and support contracts.

Minimum Qualification and Experience Requirements:

To be considered for this position, applicants must have:

- A Bachelor's degree in ICT, Computer Science, or a related field.
- Minimum of 5 years of experience in systems administration with a proven track record in managing enterprise server infrastructure, Active Directory, and Email Exchange servers.
- 3.2 Desirable
- Relevant professional certifications (e.g., MCSE, VMware certification).
- Experience with enterprise systems, virtualization, Veeam backup and recovery processes, and systems integration.
- Knowledge of cloud technologies like Office365, Azure, AWS, and SSO.

Skills & Competencies

- Expertise in Active Directory, DNS, DHCP server management, virtualization, and storage systems.
- Strong understanding of backup, disaster recovery, and systems integration.
- Proven ability to manage and troubleshoot modern server environments.
- Excellent project management skills with the ability to oversee multiple initiatives simultaneously.
- Sound judgment and strong problem-solving abilities with an unwavering focus on system security and performance.
- Effective communication skills to coordinate across multiple internal and external stakeholders.

Desirable Skills

- Knowledge of Linux server installation, configuration, operation and maintenance.
- The Senior Systems Administrator should be proactive, innovative, and dedicated to ensuring the continuous improvement of SINU's IT systems and overall operational stability.
- Must be willing to work after hours and on the weekends when necessary. The incumbent is required to be on a 24/7 callout to provide support for University ICT services. **Please refer to the job description for more information.**

Terms and Conditions

This is a full-time position with a contract term of five years, renewable based on performance and mutual agreement.

Detailed job descriptions, entry requirements, terms and conditions of employment, and application processes, can be obtained from the SINU website: <https://www.sinu.edu.sb/hrd/job/> OR Contact Safina Roger- Safina.Roger@sinu.edu.sb or Alister Bako- alister.bako@sinu.edu.sb .

Closing Date: 11th April 2025 at 4.30pm. Late or incomplete applications will not be considered. Only shortlisted applicants will be contacted.

Applications can be emailed to Safina Roger- Safina.Roger@sinu.edu.sb or Alister Bako- alister.bako@sinu.edu.sb or hand delivered to the HR Department at Kukum Campus addressed to:

**Director of Human Resources
Human Resources Department
Solomon Islands National University
P.O Box R113
Honiara**