



Name of Tender: Expression of Interest (EOI) for Preferred Suppliers for Supply of Cleaning Materials for Solomon Islands National University

EOI Reference Number: EOI/FIN-02/2025

1. Introduction

Solomon Islands National University (SINU) invites interested suppliers to submit an Expression of Interest (EOI) to be considered as a preferred supplier for the provision of cleaning materials to the University for a 12-month period. Successful applicants will be responsible for the supply and delivery of cleaning materials as required by the various University Faculties and Departments. The University's annual expenditure on cleaning materials is approximately SBD 0.4 million.

SINU is the leading higher education institution in the Solomon Islands, dedicated to delivering high-quality education and shaping future leaders. As part of our commitment to excellence, we seek dependable partners capable of providing a consistent and high-quality supply of cleaning and hygiene materials.

2. Objective

This EOI is facilitated to receive interest from eligible companies to select preferred suppliers who, between them, have the capacity and range of cleaning materials to supply and deliver the orders as and when required by the University.

3. Duration of Contract

The preferred supplier arrangement for this contract spans for a period of twelve (12) months.

4. Items and Pricing

- a. As this is only an EOI, the applicant is expected to provide the type/brand and the specification of the cleaning materials for the items listed.
- b. Several options (different brands or size) can be offered for one item.
- c. Additional cleaning materials not in the list can be offered as well.
- d. Price offered must be fixed for the duration of contract, 12 months.

- e. All prices must be inclusive of transport or logistics fee delivered to SINU Kukum Campus.
- f. State any discount you wish to offer.

5. Qualification Criteria

Bidders must meet the following criteria:

- a. **Company Registration:** Registered business with valid company Haus Certificate, Business Licence, Tax Clearance Certificate, and TIN Number
- b. **Experience:** In the retail or wholesale business.
- c. **Stock:** Have stock available and have a reliable supply.
- d. **Payment terms:** Provide at least 30 days credit facility for SINU.
- e. **Price:** Clear pricing and Specification: Price provided with each item specification

6. Submission Requirements

- a. Submit a letter of Interest with your response to each criterion above in section 5. The information can be submitted as part of the company profile.
- b. Submit your specification of the material and price offered for this contract using a quote format or any format of your choice.

7. Evaluation Criteria

- a. Proposals will be evaluated based on the following criteria:
 - 1. Preliminary Evaluation
 - Qualification Criteria – Yes or No
 - 2. Comparative Analysis
 - Meet specification – Yes/No
 - Environmentally friendly product– Yes/No
 - Low or reasonably priced for product – Yes/No
- b. A site visit may be required to verify your capability of meeting SINU requirement.

8. Closing and Submission Details Tender

- a. Tender issued on 20th March 2025 and will close on 4th April 2025 at 4.30pm.
- b. Duly completed tenders are to be placed in a sealed envelope, marked as below and deposited into the Tender Box at the Vice Chancellors Office, Kukum Campus.

Tender: Preferred Suppliers for Supply of Cleaning Material

Chairman

University Tender Board

Solomon Islands National University

P.O Box R11

Honiara

9. Contact Information

For any inquiries regarding this tender, please contact:

Name: Wendy Afu or Modesta Terry

Email: procurement@sinu.edu.sb

Phone: +677 42641

10. Appendix

- I. Cleaning material list

APPENDIX I: CLEANING MATERIAL LIST

The Cleaning Materials listed are those regularly ordered by the University. Quantity will be determined during ordering.

Provide detail specification of the goods you wish to offer under this contract. You can use this form or a price list or quotation in your own format but the item must be listed in the same order. You may also provide brochures of your product.

Please send an excel file of your quotation through email procurement@sinu.edu.sb after the closing date.

Item No.	Name	Order Unit	Your Specification	Unit of measure (UOM)	Unit Price (SBD)	Total Price (SBD)
1	All purpose cleaner	Cartons or bottles				
2	Toilet Cleaner	Cartons or bottles				
3	Toilet stain remover	Bottles				
4	Floor Cleaner	Cartons or bottles				
5	Tile Cleaner	Bottles				
6	Kitchen Cleaner	Cartons or bottles				
7	Window Cleaner	Cartons or bottles				
8	Hydrochloric Acid	bottles				
9	Dish Washing liquid	800ml-1L				
10	Dish Washing paste	500g or carton				

11	Disinfectant	5L or more				
12	Hand soap liquid	Sackets or bottles				
13	Carpet Cleaner / shampoo	5L or more				
14	Vehicle Cleaner	Bottle				
15	Glass cleaner	Cartons or bottles				
16	Bleach washing Liquid	Cartons				
17	Mortein Spray	Bottle or cartons				
18	Spray Air Fresheners	bottles or cartons				
19	Washing Detergent	Cartons of 800Kg/1Kg, buckets of 5Kg, and 10Kg				
20	Pack of Sponge with rough side	Pack of 5 or more				
21	Large Sponge	Pack or EA				
22	Steeloo -soft	Pack or carton				
23	Steeloo -rough	Pack or single				
24	Wipe rolls	Carton or EA				
25	Sanitize wet wipes	Packet				
26	Tea towels	EA				

27	Micro-fibre cloth for wiping	Bundle of 3 or more or EA				
28	Jumbo toilet paper	Bale				
29	Toilet Paper	Bale				
30	Paper towels rolls	Bale or single				
31	Serviettes	Carton or single box				
32	Tissue Box	Carton or single box				
33	Garbage bag -240L	Pack or bale				
34	Garbage bag -80L	Pack or bale				
35	Garbage bag -50L	Pack or bale				
36	Garbage bag -10L or to fit dustbins	Pack or roll				
37	Disposable Apron-unisex	Pack or bale				
38	Disposable Hand gloves	Carton or Box				
39	Reusable hand gloves for cleaners	Pairs				
40	Disposable face musk	Carton or Box				
41	Hand Sanitizers -500ml	Carton or bottles				

42	Toilet Brush set (brush with stand)	Pcs				
43	Toilet brush single	Pcs				
44	Scrubbing brush without handle -deck	Pcs				
45	Scrubbing brush with handle -deck	Pcs				
46	Small tile brush	Pcs				
47	Industrial Deck broom	Pcs				
48	Industrial broom for office	Pcs				
49	Chinese broom (with long handle)	Pcs				
50	Clothes washing brush	Pcs				
51	Dustpan with long handle	Pcs				
52	Dustpan without handle	Pcs				
53	Handheld Duster	Pcs				
54	Duster with long handle	Pcs				
55	Mop head	Pcs				
56	Mop handles	Pcs				
57	Mop head with handle	Pcs				

58	Mop bucket	Pcs				
59	Plastic rakes	Pcs				
60	Bush knives (18", 20", others)	Pcs				
61	Garden Secateur for pruning plants	Pcs				
62	Leaf Blower	Pcs				
63	Polisher machine - industrial	Pcs				
64	Industrial wet & dry Vacuum- big size	Pcs				
65	Vehicle Vacuum	Pcs				
66	High pressure water blaster	Pcs				
67	Garbage Bins -240L	Pcs				
68	Garbage Bins -120L	Pcs				
69	Garbage Bins -80L	Pcs				

70	Dustbins for office	Pcs				
80	Laundry bucket (L)	Pcs				
81	Laundry bucket (M)	Pcs				
82	Cleaners bucket (small with handle)	Pcs				
83	Window Squeezers short handle	Pcs				
84	Window Squeezers long handle or with extension	Pcs				
85	Floor Squeezer or Microfiber	Pcs				
86	Cleaners/housekeeping trolley	Unit				

Name:	Sign & Stamp:	Date:
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