

Career Opportunity

Title	HR 12/2025 – Tutor in Financial Accounting
Faculty/Division	Faculty of Business and Tourism Studies (FBTS)
Category	Teaching & Training
Reports to	Head of Department/School and Dean of Faculty
Location/Campus	Honiara, Kukum Campus

Summary of Duties

The successful applicant will assist the lecturer(s) in the delivery of various courses in Financial Accounting at the undergraduate level. Tutors may also be required to teach at the pre-degree level. Tutors are expected to enroll part-time in the University's postgraduate program in Accounting.

Main Duties and Responsibilities

- Carry out all standard duties related to tutoring in an academic institution. SINU requires staff in the Higher Education stream to carry a workload of, on average, 12 to 16 hours of contact hours per week. The rest of the time is to be devoted to non-contact aspects of teaching & learning, including programme development and reviews (estimated to average 10 hours per week), and post-graduate studies.
- Staff in the higher education stream are expected to carry out Post-graduate studies in their fields on a part-time basis at the University.
- Staff in the higher education stream may participate in professional, community, and outreach activities relevant to the programme or professional interests of the staff. Staff are also expected to participate in University-wide activities commensurate with the roles and responsibilities of an academic.

Minimum Qualification and Experience Requirements:

To be considered for this position, applicants must have:

- A Postgraduate Diploma in Accounting; or
- A Bachelor's degree in accounting with an overall GPA of 3.0 or above and with sound tertiary tutoring experience of at least 3 years, and/or with a professional accounting practice of at least 6 years.

This position is reserved for nationals of the Solomon Islands. Only in situations where there is a demonstrated need for tutoring support, and where nationals of the Solomon Islands with the MQRs are unavailable, would the University hire non-nationals. **Please refer to the job description for more information.**

Terms and Conditions

This is a full-time position with a contract term of five years, renewable based on performance and mutual agreement.

Detailed job descriptions, entry requirements, terms and conditions of employment, and application processes, can be

obtained from the SINU website: <https://www.sinu.edu.sb/hrd/job/> OR Human Resource Department email: sinu.recruitment@sinu.edu.sb

Closing Date: 10th February 2025 at 4.30pm. Late or incomplete applications will not be considered. Only shortlisted applicants will be contacted.

Applications can be emailed to sinu.recruitment@sinu.edu.sb or hand delivered to the HR Department at Kukum Campus addressed to:

**Director of Human Resources
Human Resources Department
Solomon Islands National University
P.O Box R113
Honiara**